

## Accommodation Form

<b>Office Use Only:</b>	Registration No: _____	Receipt No: _____
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*(Please fill in block/boxes as applicable)*

**Title:** Dr. / Prof. /Mr. /Mrs. / Ms.

**Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Gender:** Male / Female **Phone:** \_\_\_\_\_ **Designation:** \_\_\_\_\_

**Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Pin:** \_\_\_\_\_ **E-Mail (mandatory):** \_\_\_\_\_

<b>Check in Date:</b> _____	<b>Check out Date:</b> _____	<b>Total Stay Nights</b>	<b>Rate Per Night</b>	<b>Total Amount</b>
<b>Check in Time:</b> _____	<b>Check out Time:</b> _____			
* Check in and Check Out time: As per hotel schedule				

Hotel Category	Single (Rate per night) + Taxes(in INR)	Location
<b>Hotel Westin</b>	<b>6000</b>	Velachery
<b>Hotel lemon tree</b>	6000	Guindy
<b>Rain tree</b>	6000	Annasalai
<b>Hotel Holiday Inn</b>	4200	Thiruvanmiyur
<b>Hotel Ginger</b>	2900 ( Inclusive tax)	IIT Madras Research Park
<b>Student Accommodation</b>	400	IIT Madras Hostels

- The above rates are rounded off average of available hotels in the range.
- Final accounts towards accommodation will be settled during the conference.
- Local taxes will be added as applicable.
- The hotels have offered special discount for the conference as a part of cooperate connections.
- Kindly confirm your accommodation at the earliest.

**Filled registration form should be sent to: Dr. Karunakaran, Department of Biotechnology, IIT Madras, Chennai-600036.**

**Note:**

1. Please send the filled form along with Cheque /DD, to the conference secretariat.
2. Please mention your Name, City and Mobile No. on the backside of Cheque/DD.
3. Registration confirmation will be sent by e-mail only after receiving the duly filled Registration form along with the registration fees and realization of cheque/D.D.
4. The official receipt of the registration will be handed over to you at the registration desk during the conference.
5. Student delegates MUST submit proof and a letter signed by Head of the Institution /Department /Supervisor on the Institute letter head.
6. In case of bank transfer, details should be communicated by e-mail to the conference secretariat.